



## BFC Assessment Payment Instructions

Greetings in Jesus name! This is the BFC Conference Annual Assessment for your church. The reported amount comes from the request made to your church based upon the previous year reportable income. Although you (or someone from your church) completed this form earlier this year and probably have a record of it, we thought it best to remind you of that amount. As a reminder, the BFC Assessment encompasses all of the administrative amounts previously paid by each church to various organizations: Ministers Retirement Fund, Administrative Budget, and the Board of Communications. **This is now your only obligation.**

PLEASE NOTE: Other amounts that you normally send to the individual Bible Fellowship Church Departments (Board of Missions, Church Extension, Pinebrook Bible Conference, Victory Valley) should continue to go to them.

Your Assessment monies should be sent on either a **monthly or quarterly** basis to the ***BFC Executive Board*** to:

BFC Executive Board  
PO Box 3555  
Allentown, PA 18106-3555

The pdf file is a conference-wide copy of the BFC Assessments for the budget year beginning January 1. An individual copy of your church's assessment will be emailed to the church in November. Reminders may be sent to your church on a quarterly basis throughout the year, especially if you are late!

If you have any questions, please contact Executive Director David Allen or Accounting Manager Julie Sebastian at [office@bfc.org](mailto:office@bfc.org).